

**OKLAHOMA WORKERS' COMPENSATION COMMISSION
REGULAR MEETING MINUTES**

Thursday, December 11, 2025
10:00 a.m.
En Banc Courtroom
1915 N. Stiles Ave.
Oklahoma City, Oklahoma

STATEMENT OF OKLAHOMA OPEN MEETING ACT COMPLIANCE

Notice of this Regular Business Meeting was filed with the Secretary of State's office in compliance with the Open Meeting Act. The agenda was posted at least 24 hours in advance of the meeting, in compliance with the Open Meeting Act. It was posted on the Commission website and at 1915 N. Stiles Ave., Oklahoma City, Oklahoma, the Commission's principal office.

**MINUTES OF THE DECEMBER 11, 2025, REGULAR BUSINESS MEETING OF THE
OKLAHOMA WORKERS' COMPENSATION COMMISSION**

The members of the Oklahoma Workers' Compensation Commission met at 1915 N. Stiles Ave., in the En Banc Courtroom, Oklahoma City, Oklahoma, on December 11, 2025.

Members present: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Scott Biggs were present.

Others Present: Lauren Hammonds Johnson, WCC; Andrea Delling, WCC, Collin Fowler; Carla Jacobs, WCC; Ian Steedman, WCC; Tava Jones, WCC; Alexander Watkins, WCC; Chris Sturm, Oklahoma Health Care Association; Greg Sawyer, Oklahoma Health Care Association; and Erik Parker, LegisOK.

Chairman Russell expressed appreciation for those in attendance. After the roll was taken, Chairman Russell found a quorum present and called the meeting to order at 9:30 a.m.

1. **Discussion and Possible Action to Approve Minutes**

The drafted minutes of November 20, 2025, Regular Meeting of the Commission were considered for approval.

Commissioner Biggs moved to approve the Minutes. Commissioner Tilly seconded the motion. Those voting aye: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Scott Biggs. The motion carried.

2. **Discussion and Possible Action to Approve the Consent Agenda for Travel Vouchers Currently Outstanding**

Title 85A O.S. § 23 states, [a]ny Commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement

Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission.” In accordance with this section, the Commission will consider a vote to approve the currently outstanding vouchers.

All travel vouchers and one reimbursement listed within this Consent Agenda were made available to each Commissioner prior to the meeting, considered routine, and were enacted by one motion of the Commission.

Commissioner Tilly moved to approve the travel vouchers with corrections to the dates of the last two vouchers. Commissioner Biggs seconded the motion. Those voting aye: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Biggs. The motion carried.

3. **Discussion and Possible Action to Approve List of Independent Medical Examiners and Independent Case Managers**

Title 85A O.S. § 112 requires the Workers' Compensation Commission to create, maintain, and review a list of licensed physicians who shall serve as independent medical examiners (IMEs). The Commission shall, to the best of its ability, include the most experienced and competent physicians in the specific fields of expertise utilized most often in the treatment of injured employees. The period of qualification shall be two (2) years. Likewise, for case managers, 85A O.S. § 113 requires a list of qualified case managers be developed, maintained, and periodically reviewed by the Commission.

Attached is the list of IMEs and case managers requiring approval by the Commission. These physicians and case managers have been vetted by the Commission’s Operations Director and recommended for approval as Commission IMEs and case managers.

Ian Steedman was recognized, presented, and answered questions of the Commission.

Commissioner Tilly moved to continue Dr. Cheng Lung Soo’s IME application to the next business meeting. Commissioner Biggs seconded the motion. Those voting aye: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Biggs. The motion carried.

Commissioner Tilly moved to approve all other IMEs and Case Managers, both new and renewing. Commissioner Biggs seconded the motion. Those voting aye: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Biggs. The motion carried.

4. **Discussion and Possible Action to Approve Application for Appointment as a Certified Workers’ Compensation Mediator**

Title 85A O.S. § 110 tasks the Commission with certifying individuals who are eligible and qualified to serve as mediators. An individual may be certified as a mediator if the applicants meet the qualifications as required by the Commission in Section 110.

The Commission will consider the certified mediator application presented at the meeting, which has been vetted by the Commission Operations Director and recommended for approval.

Applicant name:

William Archibald
Hans Lehr

Ian Steedman was recognized, presented, and answered questions of the Commission.

Commissioner Biggs moved to approve the applications. Commissioner Tilly seconded the motion. Those voting aye: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Scott Biggs. The motion carried.

5. **Request and Possible Action to Approve the Distribution of Surplus Monies to Members of the Oklahoma Health Association (#75175)**

Rule 810:25-11-10 of the Workers' Compensation Commission provides that any distributions of surplus funds back to the members of a group self-insurance association shall be subject to the prior approval of the Commission.

The Oklahoma Health Care Association (“the Group”) requested to make a partial distribution of \$300,000.00, which will be payable in the following amounts from the indicated fiscal year: \$100,000 (FY ending June 30, 2019); \$200,000 (FY ending June 30, 2024); The partial distribution will be made to all of the current active or otherwise qualified members which participated in those fiscal years.

The Group appears to be a healthy, well-managed group and has been profitable every year of existence. The Group’s current financial surplus is \$2,356,000 for all years combined, as indicated in the audited financial statement for the period ending on June 20, 2025.

The Group also submitted the actuarial review of reserves for the year ending June 30, 2025, in support of their request. The Group maintained reserves as recommended in the Group’s Actuarial Reserve Analysis and will continue to have a surplus if this distribution is approved.

Commissioner Tilly moved to approve partial distribution in the amount of \$300,000. Commissioner Biggs seconded the motion. Those voting aye: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Scott Biggs. The motion carried.

6. **Legislative Update**

Commissioner Biggs presented and answered questions of the Commission.

7. **New Business**

“[A]ny matter not known about or which could not have been reasonably foreseen prior to the time of the posting.” 25 O.S. § 311.

There was no new business.

ADJOURNMENT

Commissioner Tilly moved to adjourn. Commissioner Biggs seconded the motion. Those voting aye: Chairman Jordan Russell, Commission Megan Tilly, and Commissioner Scott Biggs. The motion carried, and the meeting adjourned at 10:13 a.m.