

**OKLAHOMA WORKERS' COMPENSATION COMMISSION
REGULAR MEETING MINUTES**

Thursday, January 8, 2026
10:00 a.m.
En Banc Courtroom
1915 N. Stiles Ave.
Oklahoma City, Oklahoma

STATEMENT OF OKLAHOMA OPEN MEETING ACT COMPLIANCE

Notice of this Regular Business Meeting was filed with the Secretary of State's office in compliance with the Open Meeting Act. The agenda was posted at least 24 hours in advance of the meeting, in compliance with the Open Meeting Act. It was posted on the Commission website and at 1915 N. Stiles Ave., Oklahoma City, Oklahoma, the Commission's principal office.

**MINUTES OF THE JANUARY 8, 2026, REGULAR BUSINESS MEETING OF THE
OKLAHOMA WORKERS' COMPENSATION COMMISSION**

The members of the Oklahoma Workers' Compensation Commission met at 1915 N. Stiles Ave., in the En Banc Courtroom, Oklahoma City, Oklahoma, on January 8, 2026.

Members present: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Scott Biggs were present.

Others Present: Lauren Hammonds Johnson, WCC; Andrea Delling, WCC, Collin Fowler; Carla Jacobs, WCC; Ian Steedman, WCC; Tava Jones, WCC; Alexander Watkins, WCC; and Katrina Warden, WCC.

Chairman Russell expressed appreciation for those in attendance. After the roll was taken, Chairman Russell found a quorum present and called the meeting to order at 10:00 a.m.

1. Discussion and Possible Action to Approve Minutes

The drafted minutes of December 11, 2025, Regular Meeting of the Commission were considered for approval.

Commissioner Biggs moved to approve the Minutes. Commissioner Tilly seconded the motion. Those voting aye: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Scott Biggs. The motion carried.

2. Discussion and Possible Action to Approve the Consent Agenda for Travel Vouchers Currently Outstanding

Title 85A O.S. § 23 states, [a]ny Commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and

paid on presentation of vouchers approved by the Commission.” In accordance with this section, the Commission will consider a vote to approve the currently outstanding vouchers.

All travel vouchers and one reimbursement listed within this Consent Agenda were made available to each Commissioner prior to the meeting, considered routine, and were enacted by one motion of the Commission.

Commissioner Biggs moved to approve the travel vouchers. Commissioner Tilly seconded the motion. Those voting aye: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Biggs. The motion carried.

3. **Request and Possible Action to Reduce Security Deposit for Acme Engineering (Own Risk Permit #15340)**

Acme Engineering (“the Company”), Own Risk permit #15340, was a self-insured employer in the Own Risk program until January 1, 2024. The Commission held a \$200,000 Letter Credit, issued by Arvest Bank as a security deposit. The company requested a reduction of their security deposit to \$100,000. The company currently has (1) outstanding claim with net outstanding reserves totaling \$3,568.30.

Acme Engineering & Manufacturing has complied with Commission Rule 810:25-9-19.

Carla Jacobs was recognized, presented, and answered questions of the Commission.

Commissioner Biggs moved to reduce the security deposit for Acme Engineering, from \$200,000 to \$100,000. Commissioner Tilly seconded the motion. Those voting aye: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Biggs. The motion carried.

4. **Discussion and Possible Action to approve the 2026 Biennial Commission Report, pursuant to 85A O.S. § 24**

Commissioner Tilly moved to approve the 2026 Biennial Commission Report. Commissioner Biggs seconded the motion. Those voting aye: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Biggs. The motion carried.

5. **Discussion and Possible Action to Approve Independent Medical Examiner**

Title 85A O.S. § 112 requires the Workers' Compensation Commission to create, maintain, and review a list of licensed physicians who shall serve as independent medical examiners (IMEs). The Commission shall, to the best of its ability, include the most experienced and competent physicians in the specific fields of expertise utilized most often in the treatment of injured employees. The period of qualification shall be two (2) years. Likewise, for case managers, 85A O.S. § 113 requires a list of qualified case managers be developed, maintained, and periodically reviewed by the Commission.

Attached is Dr. Soo’s IME application requiring approval by the Commission. The physician has been vetted by the Commission’s Operations Director and recommended for approval as Commission IME.

Commissioner Biggs moved to approve Dr. Soo’s IME application. Commissioner Tilly seconded the motion. Those voting aye: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Biggs. The motion carried.

6. **Discussion and Possible Action to Approve Applications for Appointment as a Certified Workers’ Compensation Mediators**

Title 85A O.S. § 110 tasks the Commission with certifying individuals who are eligible and qualified to serve as mediators. An individual may be certified as a mediator if the applicants meet the qualifications as required by the Commission in Section 110.

The Commission considered the certified mediator applications presented at the meeting, which has been vetted by the Commission Operations Director and recommended for approval.

Applicant name:

David Reid

Mark Duvall

Ian Steedman was recognized, presented, and answered questions of the Commission.

Commissioner Tilly moved to approve the applications. Commissioner Biggs seconded the motion. Those voting aye: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Scott Biggs. The motion carried.

7. **Discussion of 2026 Medical Fee Schedule**

Commissioner Biggs presented and answered questions of the Commission.

8. **Legislative Update and Discussion**

Commissioner Biggs presented and answered questions of the Commission.

9. **Proposed Executive Session to Discuss the hiring of the Commission Medical Services Liaison and Counselor, pursuant to 25 O.S. § 307(B)(1)**

A. Motion and Vote to Enter into Executive Session

Commissioner Tilly moved to enter Executive Session. Commissioner Biggs seconded the motion. Those voting aye: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Scott Biggs. The motion carried.

B. Discussion in Executive Session

The Commission discussed the hiring of the Commission Medical Services Liaison and Counselor, pursuant to 25 O.S. § 307(B)(1).

C. Motion and Vote to Reconvene in Open Session

Commissioner Tilly moved to enter Executive Session. Commissioner Biggs seconded the motion. Those voting aye: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Scott Biggs. The motion carried.

D. Motion and Vote on Any Action Regarding Subject of the Proposed Executive Session

Commissioner Tilly moved to approve the hiring of the Commission Medical Services Liaison and Counselor at the salary discussed in executive session in addition to milestone merit-based stipends to be approved by the Commission at a later date.

10. **New Business**

“[A]ny matter not known about or which could not have been reasonably foreseen prior to the time of the posting.” 25 O.S. § 311.

There was no new business.

ADJOURNMENT

Commissioner Biggs moved to adjourn. Commissioner Tilly seconded the motion. Those voting aye: Chairman Jordan Russell, Commission Megan Tilly, and Commissioner Scott Biggs. The motion carried, and the meeting adjourned at 10:41 a.m.